



# NATIONAL POLICE FOUNDATION MODEL

## HOMICIDE CASE INFORMATION CHECKLIST

Michael Medaris

### GENERAL INFORMATION:

- Incident/Offense Reports
- Arrest Reports
- Supplement Reports by assisting officers and detectives to include any other previous or subsequent reports relevant to the investigation
- Reports from other jurisdictions that assisted with the investigation
- Corpus Witness and Contact Information
- Complete witness list with comprehensive contact information (DOB, Mother's name, alternate phone numbers, etc.)
- Witness Information Sheets
- Name and Contact information of Department of Human Resources (DHR) worker (if involved)
- Name and Contact information of Information Technology (IT) personnel ("Silent Witness")
- Name of Prescott House Forensic Interviewer if child witnesses were interviewed)
- Name of Parent or Guardian and contact information if child witness will be necessary for court

### MEDICAL EXAMINER'S OFFICE:

- Name of Medical Examiner who conducted the autopsy
- Medical Examiner's initial findings and/or Autopsy Report (to include wound description and any ballistic or other evidence removed from the victim)

### EVIDENCE:

- List of all Evidence Technicians who assisted with the case in any manner
- Evidence Technician Report and/or initial findings (This includes all relevant evidence photographed and collected.)
- DNA Evidence collected
- Ballistic/Tool mark Evidence collected
- Fingerprint Evidence collected
- Evidence collected at secondary scenes
- Evidence collected by the Medical Examiner at autopsy
- Evidence collected from the suspect (clothing, shoes, etc.)
- Surveillance Recordings (downloads) / COBAN
- Photos of the suspect (to show injury or lack of injury, evidence, hair style, clothing, etc.)
- Cell phones collected

### DOCUMENTS:

- DA Subpoenas (to include Internet/ Cell Phone Record requests)
- Search warrants (to include Internet/ Cell Phone content, tower locations, etc.)
- Photo Line ups/Photo Admonition sheet/ complete documentation of live line ups
- 911/ police radio recordings and call detail printout



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### STATEMENTS:

- Miranda forms
- DVDs / CDs of ALL witness/suspect recordings
- Supplements documenting any statement made by the suspect that was not recorded
- Detective's investigation notes
- Any and all drawings, diagrams, writings, etc. produced during the interviews with suspects and witnesses
- Any written statements from suspect or witnesses

### ADDITIONAL INFORMATION:



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